

# Fire Evacuation Plan

On discovering a fire, raise the alarm by breaking the nearest Fire Alarm Call Point.

On hearing the Fire Alarm:

The Duty Manager will call the Fire Service.

Staff, members and visitors will commence evacuation of the building, using the nearest available Fire Exit.

DO NOT use the lifts.

Evacuation assembly point is in the car park area adjacent to the main road. (Barkers Lane)

Therapists will be responsible for people in their room, evacuating them via the nearest available Fire Exit.

Duty Manager will check all staff and members are accounted for and liaise with the Fire Service upon their arrival.

No one must re-enter the building until told it is safe to do so by the Duty Manager.